**GIFT AID DECLARATION**

To Parochial Church Council of St Mary’s Headington

Full name: ……………………………………………………………

Address: ......................................................................................................

Postcode: .......................................

Signature: ................................................................................................

Date ..................................................

* I want the Church to reclaim tax on all my donations until further notice
* I note that I should tell the Church if I do not pay an amount of tax that at least equals the tax deducted from this donation.

**Church Account details**

The church account details are below and any gifts should be designated to the Building to Serve Fund

Account Name: St Marys Headington PCC

Sort Code: 30-90-89 Account Number: 36497260

**Notes**

1. You can cancel this declaration at any time by notifying the charity.
2. You must pay an amount of income tax and / or capital gains tax at least equal to the tax that the charity, or any other charity, reclaims on your donations in the tax year (currently 25p for each £1 you give).
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can reclaim further tax relief in your Self- Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity or ask at your local tax office for leaflet IR113 *Gift Aid.*
6. Please notify the charity if you change your name or address*.*